

Ropsley C of E Primary School

Charging Policy



Adopted	Signed	Review	Equality Impact Assessment
March 2013	<i>Ann Cook</i>	March 2014	Yes
	<i>Ann Cook</i>	May 2016	
	<i>Ann Cook</i>	March 2017	
	<i>Ann Cook</i>	May 2021	
	<i>Ann Cook</i>	May 2022	

Charging Policy

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

Charges, or voluntary contributions, asked for or made to parents do not exceed the actual cost of the activity. If the child is ill on the day of the trip only the admission charge can be refunded, if this has not been paid in advance.

Residential visits

If the school organises a residential visit in school time or mainly school time, which it to provide education directly related to the National Curriculum, the school will make a charge for board and lodgings for all children. A request for money relating to activity costs and travel expenses will be made on a voluntary basis as with other school trips (see above).

If, however, more than 50% of the trip is out of school time, the activity is seen as an optional extra and can be charged for. Parents who receive state benefits pay a reduced fee.

Refunds for illness etc. on residential trips will be allocated on a sliding scale. This will be in accordance with the operator's conditions. Any coach refund and payments lost will be claimed through our insurance company. A doctor's certificate must accompany the claim form.

If the space can be filled, then a full refund can be given by the school.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

The school is notified on a termly basis, at the beginning of each term, on how much the Music Support Services are going to charge them for that term. The contract cannot be amended for that term. Therefore, if a child ceases to have lessons, the school will have to pass on the charges to the parents until the end of that term. One term's notice is needed for any changes to the contract e.g. cancellation.

If a lesson is cancelled by the school or by the tutor then either a credit will be given on the next bill or the time will be made up at some other point. For a child attending a school trip; no refund is payable.

Swimming

The school organises swimming lessons for all children. These take place in school time and are part of the National Curriculum. A voluntary contribution is again asked for to cover travel expenses and the swimming pool entrance fee.

Refunds are only given when the school, pool or coach cancels a session. If a child is off ill or on a trip, only the swimming charge will be refunded as the school has to pay for the coach whatever.

We inform parents when swimming lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

Sport

A wide variety of extra-curricular activities are available at school and no charges are made for these. At times children may however be asked to purchase materials etc for these activities.

Occasionally, extra opportunities are provided for the children by external sporting providers. These are considered an optional extra and parents will be asked to pay for the cost of the club. If a child is ill, no refund can be made as the cost of the club is calculated in advance.

Policy/Vision impact review

In God's image, we strive and shine: with happy hearts and inspired minds



Our Vision

Our vision is to be a caring, happy and inclusive church school that is at the heart of our community. We strive to provide an excellent education which develops a life-long love of learning in a global context. We see all members of our school family as valued and precious in the eyes of God. We seek to do this through an innovative, engaging and inspiring curriculum that encourages us all to flourish.

‘Start by doing what is necessary, then what is possible, and suddenly you are doing the impossible’

St. Francis of Assisi

Policy Name	Charging Policy 2022
Completed by	Ann Cook
Date	6 th June 2022

How will this policy affect ALL members of our school family?

Pupils, parents, staff, governors, members of the community, outside agencies, charities (global, national, and local.)

Please describe the purpose of the policy and the stakeholders mostly to be impacted. This policy impacts our parents and our pupils. It sets out clearly the costs associated with the activities we undertake in school with the intention of being clear and fair.

Impact	
Pupils	The policy is in place to ensure all pupils can attend extra-curricula activities and are not dis-advantaged by their family's financial situation.
Parents	The policy is supportive of parents in that it is clear and easily available. Discounted costs are available discretely.
Staff	
Governors	
Community	The PTA works hard to subsidise costs for our families further so that more expensive but advantageous trips such as those the London theatres can go ahead without prohibitive costs.

Are any changes to the policy recommended?

No recommended changes

What could we look at to track the impact of the policy?	Headteacher to report whether all activities have gone ahead as planned and the annual average cost per pupil when we review the policy.
--	--

When will this policy be reviewed	May 2023
-----------------------------------	----------